

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES EMPLOYMENT OPPORTUNITIES

This Agency is charged with ensuring proper **MEDICAID** services to qualified recipients. Please visit our website and the Commonwealth of Virginia's website referenced below for additional information and qualifications.

RECIPIENT AUDIT INVESTIGATOR

Role Title: Health Care Compliance Specialist II

Position # W0159

Pay Band 5, Level I - Hiring Range: \$19.69 - \$33.82 per hour

HOURLY POSITION – NO STATE BENEFITS

Closing Date: March 11, 2013

Program Integrity Division -This position is responsible for responding to fraud/abuse referrals and to audit, investigate, and document recipient Medicaid, FAMIS, and State and Local Hospitalization eligibility and claims records to assess compliance with laws, regulations and policies. Incumbent also seeks recovery of misspent funds or seeks prosecution of recipients for criminal acts in situations of non-compliance. The successful candidate must have working knowledge of principles and technical methods of financial auditing, eligibility review and quality assurance. Requires knowledge of investigative techniques for criminal investigations, and/or eligibility reviews. Prefer knowledge of Medicaid /FAMIS/SLH policies for all recipient eligibility categories. Requires experience conducting investigations via third parties and recording reviews; assessing complex legal, financial and eligibility issues; interpreting complex statutes and regulations. Must have demonstrated experience analyzing investigative or audit findings, analyzing computer generated reports and financial and medical records to determine irregularities and patterns of abuse. Requires demonstrated ability to communicate orally and in writing through explanation of policies, statutes, regulations and errors, and through the development of detailed written reports. Must be proficient using PC for Word, Excel, and databases. Prefer degree with study in auditing, criminal justice, health and human services or related fields. **Requires valid Virginia drivers' license for periodic travel to assigned regions within Virginia. This hourly position is limited to 29 hours per week.**

ONLINE STATE APPLICATION REQUIRED

Resumes will not substitute for state applications. DMAS will only accept online applications submitted through the Recruitment Management System (RMS) by 5:00 p.m. on the closing dates referenced above.

FAXED, E-MAILED, OR PAPER APPLICATIONS WILL NOT BE ACCEPTED

Receptionist: 804-786-5408, TDD 800-343-0634

Web Sites for Vacancy Listings

RMS: <http://jobs.agencies.virginia.gov/applicants/Central?search=602>

DMAS: http://dmasva.dmas.virginia.gov/ab-position_vacancies.htm

Applicants needing accommodation to apply for openings should contact the DMAS receptionist for additional information.

EEO/AA/ADA